

Annual Report

APRIL 2020

Agenda

June 27, 2020, 10:00 AM
ZOOM Virtual Meeting

1 - Introduction

- 1.1 Call to Order
- 1.2 Approve Agenda
- 1.3 Approve minutes of the last meeting

2 - Executive Reports

- 2.1 President's report- Mike Hoebel
- 2.2 Treasurer's report – Helen Russell
(Financial Statements & Financial Review appointment)
- 2.3 Executive Director/Manager report- Linda Ruedrich
 - 2.3a Community Wellness, Dental and Fundraising – Nancy and Lindsay
- 2.4 Approval of Executive Reports

3 - Nominations

- 3.1 Nominations report and election – Sher O'Hara

4 - New Business

5 - Adjournment of Business Meeting

2019 AGM Minutes

**Galiano Health Care Society
1pm on Saturday, April 27, 2019
Galiano South Community Hall**

1. Introduction

1.1 Call to Order at 1pm by Chair: Mike Hoebel

1.2 Approval of agenda and minutes

MOTION: to adopt the agenda as distributed

MOVED by Carol Wilson; Seconded by Judy Garland

MOTION: to adopt the minutes from the 2018 AGM

MOVED by Richard Beauchamp; Seconded by Carol Guin

2. Executive Reports

2.1 President's report: Mike Hoebel

- Broke ground for GHCS building renovation in November.. Adaptability and good humour of practitioners and staff during the disruption is much appreciated. Dave Koster, general contractor and Bernd Carolsdeld, project manager, work with care & expertise.
- Fred Stevens will install a new septic system.
- Thanks to the tremendous generosity of the community, funding for the renovations includes donations, fundraising, Capital Regional Hospital District grant and a mortgage from VanCity Credit Union.
- Welcome to Nurse Practitioner Sarah Jesshope; Community Health Nurse Andrea Hamilton; and Community Paramedics Marika De Mooy and Chris Terpenning..

2.2 Treasurer's report: Helen Russell

- The Society's income comes from a variety of sources: CRD tax, various programs, dental clinic, VIHA, but it is the support of the community that is essential to our well being.
- Building costs include personal cost to staff, clients and volunteers and we thank you for your patience.

MOTION: to adopt the Financial Statements

MOVED by Helen Russell; Seconded by Sandy Martin

APPROVED

MOTION: to nominate Paterson-Henn Accounting Firm again for this year

MOVED by Helen Russell; Seconded by Roger Petit

APPROVED

2.3 Executive Director/Manager's report: Linda Ruedrich

- Linda's focus was on gratitude - particularly the Society's staff and for the plus 5 years of doctoring from Erin and the new care given by Sarah and Andrea.
- She also is grateful to the Board, in particular Diane Matson, who is taking a well deserved rest after 5 years.
- And, she has one request – that the community let those who work for the Society know how grateful they are for their work.

2.4 Community Wellness Programs report: Nancy McPhee

- Highlights:
 - o Success with the Nutrition Security program with diabetic and heart smart meals
 - o Produced a brochure in conjunction with GHCS regarding smart meals..
 - o Better at Home has 24 clients with a current wait list and need for additional staff
 - o Transitions Group hosted a Medical Assistance in Dying workshop and plans another this June.
 - o Finding volunteer drivers continues to be a problem.

2.5 Dental clinic report by Lindsay Williams

- Dental clinic is doing well.

MOTION: to accept the executive reports:

MOVED by Mike Hoebel; Seconded by Richard Beauchamp

APPROVED

3. Committee Reports

3.1 Fundraising – no verbal report, see enclosed Update

4. Nominations

4.1 Three current Board members nominated for a second term by acclamation.
Helen Russell, Bernie Angelopoulos, Keith Hutchinson.

5. New Business

5.1 Judy Garland, requested that everyone consider signing up now to bring finger food to the Wine Festival – each year less is donated, yet more is needed. If you can't bring food, then give a donation for food purchase.

5.2 A complaint was made concerning Wine Festival billeted guests leaving a mess in a home.

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5.3 .No time was set for the next AGM.

The meeting was adjourned at 2pm

Following the meeting, a presentation was given by Sarah Jesshope, Nurse Practitioner and Andrea Hamilton, Home Care Community Nurse concerning their role at the Clinic.

President's Report

Submitted by Michael Hoebel, President

The past year has been another very busy year for the Health Care Society. The project to expand and renovate the 25-year-old Galiano Health Care Centre went on throughout 2019. At the same time, the Centre continued to be fully operational with provision of medical, dental, and other services to the community. Inevitably a construction project entails some disruption to normal activities, and the understanding of staff and patients during the year was much appreciated.

Medical practitioners and staff were able to begin using much of the expanded space in the building during 2019, including the new emergency room with its outside entrance. However, our timeline for completion of the project by the end of 2019 proved to be overly optimistic. The final stage of the interior renovation work is to move the reception counter to the front of the building and the waiting room seating to the "atrium" area.

This work was just getting underway when the pandemic situation arrived in March 2020, and the decision was made to restrict access to the Health Centre to ensure everyone's safety and to avoid contamination of the space. As a result, it was necessary to suspend work on the reception and waiting areas. The work on the building interior will be resumed and completed during 2020 by general contractor Dave Koster, and a new septic system will also be installed by Galiano Excavating. The initial phase of landscaping work will also be completed during 2020.

Many thanks go to the medical practitioners and dedicated staff at the Health Centre for all they do to keep us healthy, and to ensure the smooth operation of the Centre. Reports about a variety of community programs offered by the Health Centre can be found elsewhere in this annual report.

Finally, thanks go also to my fellow board members for their volunteer time and energy in support of the Health Centre. During the past year two board members left the board (Ian McSorley and Sydney Massie), and three other board members have completed two consecutive terms and will be leaving the board at this AGM (Richard Beauchamp, Suzan Crew, and Sher O'Hara). Fortunately, there is an excellent slate of nominees for the board, and I'm confident the Society will be in good hands for the future.

Treasurer's Report

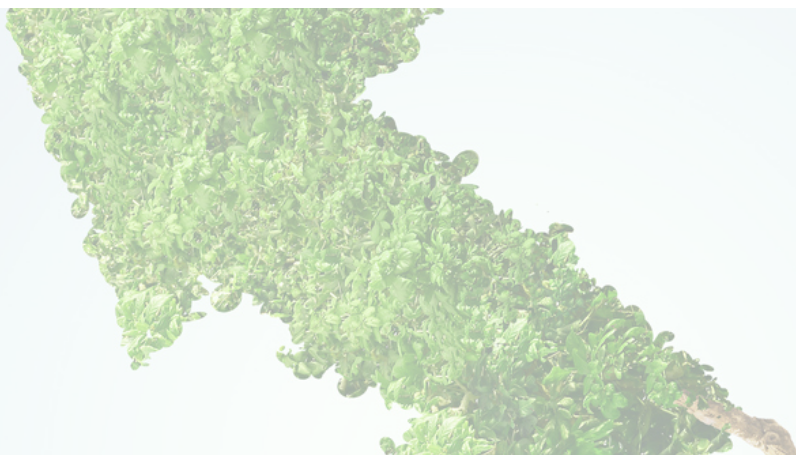
Submitted by Helen Russell, Treasurer

As always, the annual financial report for the Galiano Health Care Society has been created by the accountant with information supplied by our Executive Director, Linda Ruedrich. The preliminary report is then reviewed by the GHCS Board and passed by them after any necessary revisions have been made.

In this extraordinary year, I do not plan to do a line-by-line examination of the financial statement. If you have questions or concerns about any of the figures, please get in touch with us at the Clinic. I will say that presently we are in the black. However, it can be noted that both Donations and Memberships have decreased. The importance of these two community-based supports for the Society cannot be overstated. This will be particularly apparent in the current year when the COVID-19 pandemic has already resulted in the cancellation of two of our major fundraisers - the spring Plant Sale and summer Wine and Beer Tasting Festival. (Tickets are still available for our Fundraiser Raffle of the magnificent glass art heron by Marcia DeVicque (\$3,000) / \$1,000 Prepaid Visa Card / Gourmet Food Gift Basket (\$500). Your support is crucial to our being able to continue all the programmes on which Galiano residents and visitors depend.

In closing, I have two motions to make:

- 1) I move to adopt the Financial Statement of 2019.
- 2) I move to appoint the firm of Paterson Henn Accountants to prepare the Financial Statements for 2020.



Financial Statements

GALIANO HEALTH CARE SOCIETY

Financial Statements

Year Ended December 31, 2019

(Unaudited - See Notice To Reader)



PATERSON HENN CPA
CHARTERED PROFESSIONAL ACCOUNTANTS

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NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of Galiano Health Care Society as at December 31, 2019 and the statements of revenues and expenditures and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Sidney, British Columbia
April 23, 2020

Paterson Henn CPA

Chartered Professional Accountants

GALIANO HEALTH CARE SOCIETY
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Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

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GALIANO HEALTH CARE SOCIETY**Statement of Financial Position****December 31, 2019***(Unaudited - See Notice To Reader)*

	2019	2018
ASSETS		
CURRENT		
Cash	\$ 112,387	\$ 418,867
Cash and cash equivalents - restricted (Note 4)	5,344	212,336
Accounts receivable	34,588	12,984
	<u>152,319</u>	<u>644,187</u>
CAPITAL ASSETS (Note 3)	748,865	197,230
	<u>\$ 901,184</u>	<u>\$ 841,417</u>
LIABILITIES AND NET ASSETS		
DEFERRED REVENUE	\$ 52,397	\$ 78,794
NET ASSETS	<u>848,787</u>	<u>762,623</u>
LIABILITIES AND NET ASSETS	<u>\$ 901,184</u>	<u>\$ 841,417</u>

GALIANO HEALTH CARE SOCIETY
Statement of Revenues and Expenditures
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

	2019	2018
REVENUES		
Administrative Fee fund	\$ 12,188	\$ -
BCACHC Funding	-	300
Better at Home program	50,475	45,955
CRD tax income	108,100	85,000
CRHD Funding for Reno/Expansion	-	150,000
Dental clinic income	55,079	65,527
Dental hygiene clinic income	21,827	23,005
Donations and bequests	102,402	132,662
Fundraising income	52,459	51,841
Government grants	1,175	1,500
Interest income	265	14
Medical clinic income	7,581	5,603
Membership fees	4,835	5,917
Nurse Practitioner income	35,462	35,462
Physician turn key income	58,560	38,352
Rental income	24,785	21,538
VIHA clinic support income	-	24,049
	<u>535,193</u>	<u>686,725</u>
EXPENSES		
Advertising and promotion	2,300	3,593
Bank charges and interest	4,199	1,592
Buildings and grounds expense	41,622	31,596
Dental clinic expenses	59,280	67,768
Dental hygiene clinic expenses	14,850	14,414
Fundraising expenses	15,845	17,445
Insurance	8,633	7,522
Medical clinic expenses	4,631	6,040
Nurse practitioner expense	35,843	34,752
Physician turn key expenses	54,386	52,193
Professional fees	1,785	2,271
Programs and community grants	64,553	67,645
Staffing and office expenses	128,808	105,782
	<u>436,735</u>	<u>412,613</u>
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	<u>98,458</u>	<u>274,112</u>
OTHER INCOME		
Amortization	(12,294)	(12,904)
Transfer to Capital Reserve	(296,522)	(233,595)
	<u>(308,816)</u>	<u>(246,499)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>\$ (210,358)</u>	<u>\$ 27,613</u>

See notes to financial statements

GALIANO HEALTH CARE SOCIETY
Statement of Changes in Net Assets
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

	General Funds		Capital Reserve	2019	2018			
NET ASSETS - BEGINNING OF YEAR	\$	392,528	\$	370,095	\$	762,623	\$	501,415
Deficiency of revenues over expenses		(210,358)		-		(210,358)		27,613
Contributions during year		-		296,522		296,522		233,595
NET ASSETS - END OF YEAR	\$	182,170	\$	666,617	\$	848,787	\$	762,623

See notes to financial statements

GALIANO HEALTH CARE SOCIETY

Notes to Financial Statements

Year Ended December 31, 2019

(Unaudited - See Notice To Reader)

1. NATURE OF OPERATIONS

The Galiano Health Care Society was incorporated in the Province of British Columbia on January 10, 1985. The Society is a charitable organization with the Canada Revenue Agency and is tax-exempt under the Income Tax Act.

The Society maintains a health care clinic and administers medical and dental services to the Galiano Island Community, as well as other health-related programs and support.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund accounting

Galiano Health Care Society follows the deferral method of accounting for contributions.

The Operating Fund reports revenues and expenses related to program delivery and administrative activities.

The Capital Fund reports revenues and expenses related to major repairs, renovations or improvements to the building. See Note .

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization. Capital assets are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Buildings	4%
Computer equipment	55%
Dental and medical equipment	20%
Office furniture and equipment	20%
Generator	20%
Helipad	8%
Parking lot	8%

3. CAPITAL ASSETS

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Land	\$ 23,000	\$ -	\$ 23,000	\$ 23,000
Buildings	849,441	166,385	683,056	132,986
Computer equipment	13,843	11,766	2,077	1,696
Dental and medical equipment	147,916	131,411	16,505	19,054
Office furniture and equipment	93,593	85,921	7,672	4,328
Generator	43,381	38,266	5,115	3,441
Helipad	20,215	18,434	1,781	2,226
Parking lot	39,283	29,624	9,659	10,499
	<u>\$ 1,230,672</u>	<u>\$ 481,807</u>	<u>\$ 748,865</u>	<u>\$ 197,230</u>

GALIANO HEALTH CARE SOCIETY

Notes to Financial Statements

Year Ended December 31, 2019

(Unaudited - See Notice To Reader)

4. CASH AND CASH EQUIVALENTS - RESTRICTED

Funds are held in a separate cash, term deposits or other cash equivalent investments that are considered restricted for future projects.

Musings from the desk of the Clinic Manager

Submitted by Linda Ruedrich, Executive Director

Some days I wake up and think we did not have 2019, the year this AGM is about, I don't think there was a year before 2020, because we have done enough work, adapting, learning and changing in the last 6 months as we would have in a whole year and more. So, I had to refresh my memory, and thanks to the tradition of writing a report each month for the board meeting, I could reacquaint myself with the year that was 2019. We worked all year to build the new additions to the health care centre that you may have seen from the inside, and now mostly the outside. Staff were very much involved in the planning and execution of making the building the very best health care facility we could manage for Galiano, and it is here I would like to thank everyone who works at the clinic, both as medical practitioners or the staff of the health care society for all their patience, ideas, problem solving and heavy lifting to ensure the building stayed open and health and wellness care happened while we tore the whole thing apart. COVID-19 stopped us in our tracks for completion, but we are soon going to be up and at it again, and have the thing done and dusted.

Some highlights of what happened in 2019 are:

** A year and a bit after securing funding for a First or On Call Nurse we found one! Janet Bartnik joined our team and will again be working a number of weekends each month when there is not a doctor on island on call to ensure we can get the best urgent and emergent medical treatment we can. We feel so lucky to have found her as a nurse for the centre, and as a new community member on Galiano.

** Our Nurse Practitioner Sarah continued to build her practice and continued to be an integral part of our medical team. Unfortunately, we will be saying goodbye to her at the end of July as she goes to seek other adventures, and we are hoping for someone as awesome as she is to take her place in the team.

** The Community Paramedic team has really become an integral part of providing care on Galiano.

** We got two Docs to take care of us in 2019, as Erin requested a job share for her position and we welcomed Stephanie von Dehn onto our medical team.

** We gained a new physiotherapist! Chris Kennedy is providing service every month with the possibility of more. Just a fantastic addition to the team of Allied Practitioners.

** We spent much time on fundraising. Not only did we hold all our yearly events, but we campaigned to build the building to the size and quality we needed for health care and emergency care delivery. Again, we thank everyone who gave a donation, bought a brick or a ticket, every dollar helped and was very much appreciated.

** We got to work together as a very talented and committed group of people to keep the centre and all its programs thriving and responsive. We found out how not to respond to posts about medical issues on any community Facebook group.

2020 is half way done on this meeting date, and we have worked on so much this year already, from the fantastic COVID Response team who kept the community informed, educated and safe from the day the pandemic hit, and whose members still work to make sure we stay safe and ready for any upswing in the virus, to partnering with the many community groups from the Lions to the Food Program to deliver the services and resources this island needs but does not always have in abundance.

I hope you all stay safe and healthy as you can be for the rest of 2020.

Community Wellness

Submitted by Nancy McPhee, Community Wellness Coordinator

Community Wellness manages several good health related programs or projects under the umbrella of the Galiano Health Care Society. The primary focus is support for seniors, particularly vulnerable people. The goal is to partner with other island organizations and work together to ensure folks don't slip through the cracks, for whatever reason.

Better at Home, funded through the United Way, grants GHCS funds to support seniors here. There are 4 Service Providers assisting with housekeeping, light gardening, transportation to appointments and shopping. Clients are predominately single and over 70. The number of clients ranges between 19 and 25. The Good to Go kit has been finalized, with many thanks to the hardworking people on Lasqueti Island. One Advance Care workshop was held last year. More are planned for 2020, if we can.

We are focusing on Social Determinants of Health and using this as a guide for the monthly articles in the Active Page and the programs we develop. The Parks and Recreation grant provided GHCS funds for a recreation program for socially isolated seniors. It was money well spent and we plan to continue. There are a number of lonely elders in our community.

The challenges with drivers for off island appointments is ongoing. We have a relationship with the Beacon Community Services Volunteer Driver Program that helps with some of our driver requests. Help to medical appointments is an ongoing test of our resources.

Last year we worked with the Galiano Food Program to stock the freezer in the GHCS lobby. We maintained a supply of frozen meals and soup for sale. This program has changed since the Food Bank has reopened as frozen meals are now available at the food bank. We participate in the Community Based Senior Services network in Victoria, the Better at Home Community of Practice for Southern Vancouver Island and the Gulf Islands, and an informal network of the Better at Home Coordinators in the Gulf Islands.

We look forward to what might happen in the next year, building on our successes.

Fundraising Updates

Submitted by Diane Matson, Fundraising Chair

Last year (2019) was a very good year for fundraising for the Galiano Health Care Society. Thanks to everyone who supported our events, we were able to clear \$4,413 from the Polar Brrr Swim, \$21,536 from the Wine and Beer Tasting Festival, and \$6000 from the Plant Sale.

Brick sales have been on the increase as we get closer to a completed Health Centre and are available for purchase from the Health Centre or at our Pop-Up locations (once we get them organized again). These Bricks will be on the wall in the new waiting room, so will be there for your enjoyment while waiting for your appointment or for your loved one to finish with the Practitioners.

We started off 2020 with an amazing \$8500 from the Polar Brrr Swim and then....

Our raffle and draw had to be put on hold, the Plant sale was cancelled and even the Wine and Beer Tasting Festival won't be happening this year. We were able to extend the draw date for our awesome raffle. It will now be held on January 1, 2021 at the Polar Brrr Swim at Montague Boat Launch. Tickets are still for sale and there are quite a few still left so make sure you get them soon. They would make great Stocking Stuffers or Hostess Gifts or a treat for that special someone for no reason at all. Again they are available at the Health Centre, from any Board Member, or at our soon-to-be-seen Pop-up locations.

To make up the shortfall created by the loss of our fundraisers, we decided the best thing we could do was to be direct and just ask for your help to raise \$35,000 to keep the valuable programs and initiatives going. This Pandemic has shown how much we depend on our Health Care Facilities and our Health Care Workers. All donations will receive an Income Tax receipt and are most greatly appreciated..



GHCS Board of Directors

Current Board:

Michael Hoebel: President

Kendall Kyle: Vice President

Helen Russell: Treasurer

Christine Wilson: Secretary

Bernie Angelopoulos: Director

Richard Beauchamp: Director (Terms Completed)

Suzan Crewe: Director (Terms Completed)

Sandy Martin: Director

Sher O'Hara: Director (Terms Completed)



Nominees for 2020/2021 Board of Directors:

Wade Chernoff

Mary Greenwood

Oleann Rockafella

Dave Simone

Martin Swan

Nonie Williams